



PACIFIC COAST SOCIETY OF ORTHODONTISTS

## Call for PCSO New & Younger Member Director-at-Large Applicants

PCSO has an opening on the Board of Directors for a voting New and Younger Member Director-at-Large. The position is a two-year, non-renewable term that would begin at the 2021 Annual Session in Portland, OR (October 21-24) and conclude at the 2023 Annual Session in Anaheim, CA (November 2-5). Telephone screening interviews for the position will occur in January 2021 with the top two candidates chosen to interview in-person with the Board of Directors on February 27, 2021.

The New and Younger Member Director-at-Large shall be an active member of the PCSO in good standing of their respective component organization and within 10 years of graduation from an accredited orthodontic residency program for the entirety of their two-year term.

### Position Requirements:

- The Director-at-Large must attend all meetings of the PCSO Board of Directors. There are three meetings each year: a one-day meeting in March; a one-day meeting on the Thursday preceding the PCSO Annual Session and a one-half day meeting on the last day of the PCSO Annual Session. The Director-at-Large should attend also all business meetings of the PCSO held in conjunction with the Annual Session.
- The Director-at-Large is responsible for preparing for each meeting by reviewing information provided, accessing information posted on an electronic file-sharing platform, such as Causeway, reviewing the PCSO website and other informational sources (Facebook page, *The Bulletin*, etc.) to enhance knowledge of PCSO programs.
- The Director-at-Large has the responsibility to contribute to the success of the PCSO Annual Session by participating in all activities of the meeting, including acting as a room moderator as requested, and attending all associated receptions and social activities.
- The Director-at-Large may be asked to assist with the planning and execution of the New and Younger Member luncheon at the PCSO Annual Session as well as other related NYM events.
- The Director-at-Large may be required to attend additional meetings or conference calls of the PCSO Board of Directors.
- The Director-at-Large should participate in online discussions and electronic voting as needed.
- The Director-at-Large must notify the PCSO President and Executive Director should they be unable to attend a PCSO Board of Directors' meeting. If the vacancy is for one meeting, when possible, the PCSO representative to the AAO Council on New and Younger Members (CONYM) will attend as a substitute with no voting privileges. If the vacancy is due to resignation, a substitute will be named by the Executive Committee with no voting privileges until a new election can be held. The Director-at-Large should assist the substitute in preparing for the meeting by sharing information of recent board action and insight into agenda items for the upcoming meeting.
- The Director-at-Large should volunteer and/or accept appointment to PCSO committees and task forces when such an opportunity exists. He/she will serve as chair of the PCSO

Resident Committee. The Director-at-Large should make every effort to attend all meetings and conference calls of such a committee or task force.

- The Director-at-Large should actively communicate with other new and younger members to inform them of PCSO programs, decisions, and activities. In addition, the Director-at-Large should be involved in his/her component society and provide relevant information regarding new and younger members to the PCSO Board of Directors.
- The Director-at-Large should attend meetings of the PCSO and his/her component society as well as AAO Annual Sessions whenever possible.
- The Director-at-Large should be knowledgeable of the critical issues facing new and younger members of the PCSO and be aware of initiatives underway to address these issues and supportive of PCSO projects and programs.
- The function of the Director-at-Large at board meetings is to know and understand the concerns of PCSO new and younger members and bring them forward to the PCSO Board of Directors.

**If you are interested, please send a current CV along with a letter of interest, documenting relevant expertise, no later than December 15, 2020 to:**

Callie Castro, CAE  
Executive Director  
[ccastro@pcsortho.org](mailto:ccastro@pcsortho.org)

If you have any questions, you may call Ms. Castro at 833-621-7276.